
MEMO

TO: ALL INMATES, FAMILIES, AND FRIENDS

FROM: COLONEL MARTIN KUMER

SUBJECT: CHANGE IN INMATE POSTAL MAIL DELIVERY

DATE: APRIL 16, 2024

The Albemarle-Charlottesville Regional Jail has contracted with Smart Communications to provide **MailGuard** electronic mail services. The changes are being made to streamline ACRJ operations, improve communications, and ensure the safety and well-being of inmates and staff.

MailGuard is a quick and efficient way for inmates to receive letters and photos electronically.

Effective June 3, 2024, inmate postal mail must be sent to the following address:

Adam Smith #123456 (example inmate)
c/o Mail Processing Center
PO Box 9197
Seminole, FL 33775-9197

Any mail postmarked on or after June 3, 2024 will be returned to sender.

The inmate's name and ID number must be clearly printed on the outside of the envelope or postcard to ensure the mail is posted to the correct account.

All regular inmate postal mail (postcards, letters, greeting cards, etc.) will be scanned into the system and available to the inmates to view via tablets and kiosks.

Family and friends are encouraged to subscribe to MailGuard Tracker. They may sign up for a free account and view delivery status, receive notifications if your mail is rejected, and download copies of mail that has been received and processed.

Upon release, inmates can login into the public website at <https://www.smartinmate.com/> and enter their ID number and password to download their photos, messages, and postal mail for free:

Former Inmate Access

This application will provide you with access to messages, photos, and postal mail that was processed through the SmartJailMail system while you were a resident at the facility. You will not be able to respond to messages or access request forms, grievances, or medical forms through this application. Not all of these services are available at all facilities, so you may not have anything to view in one or more of these areas.

Messages
Photos
Postal Mail

Legal mail will continue to be sent to the facility directly at 160 Peregory Lane Charlottesville, VA 22902.