



ALBEMARLE-CHARLOTTESVILLE REGIONAL JAIL AUTHORITY

(SERVING ALBEMARLE, CHARLOTTESVILLE, NELSON)

160 Peregrory Lane

Charlottesville, Virginia 22902

Phone: (434) 977-6981 Fax: (434) 951-1339

Web: <http://www.acrj.org>

Col. Martin Kumer, Superintendent (ext. 230)

Mrs. Marce B. Anderson, Clerk (ext. 229)

Board Business Meeting

December 9, 2021 (12:00 p.m. – 2 p.m.)

Zoom Conference • Albemarle-Charlottesville Regional Jail, 160 Peregrory Lane, Charlottesville, VA

AGENDA

(Action/Information)

I. ACRJ Board Meeting – Call to Order

Adopt Meeting Agenda

Action Item

II. Consent Agenda

For Approval:

- 1) Draft Summary Minutes October 14, 2021 ACRJA Board Bi-Monthly Business Meeting

Action Item

Informational

- 1) Administrative Reports
 - a) Personnel Report – November 2021
 - b) Out of Compliance Report - October 2021
 - c) Census Report –
 - d) Work Force Report / VDOT Report / Litter Control Report –November 2021
 - e) Special Management Report – November 2021
 - f) Home Electronic Incarceration Report – thru November 2021

III. Matters from the Public – (Time Limit: 3 Minutes / 2 Minutes if more than 9 speakers – no longer than 30 minutes)

IV. Matters from ACRJA Attorney – Brendan Hefty

V. Matters from ACRJA Board Members

VI. Matters from Business Manager

- 1) Budget Committee Appointments
- 2) Business Manager Position (Job Description)

Action Item

Informational Item

VII. Matters from the Superintendent – Colonel Martin Kumer

- 1) COVID Update
- 2) Planning and Needs Study Update / Moseley Architects Presentation

Informational Item

Informational Item

VIII. New Business –

IX. Closed Session

Action Item

X. Adjourn to January 13, 2021 – 12:00 pm – 2:00 pm

Action Item

Authority Board

Doug Walker (Albemarle)
Sheriff Chan Bryant (Albemarle)
Cyndra Van Clief (Albemarle)
Diantha McKeel (Albemarle) - Chair

Sheriff James E. Brown, III (Charlottesville)
Lisa Draine (Charlottesville)
Mayor Nikuyah Walker (Charlottesville)
Ashley Reynolds Marshall (Charlottesville)

Jay James (Joint Rep) - Vice Chair
Sheriff David Hill (Nelson)
Stephen Carter (Nelson)

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DRAFT

Summary Minutes of the Albemarle Charlottesville Regional Jail Authority Board Meeting October 14, 2021

Jail Board Members Present:

Ms. Diantha McKeel
Mr. Jay James
Mrs. Cyndra Van Clief
Mr. Doug Walker
Mrs. Ashley Reynolds-Marshall
Mayor Nikuyah Walker
Mr. Steve Carter
Sheriff Chan Bryant
Sheriff David Hill
Sheriff James Brown
Ms. Lisa Draine

Jail Board Members Absent:

Others Present:

Colonel Martin Kumer
Mrs. Marce Anderson
Mr. Brendan Hefty

The meeting was called to order at 12:00 pm by Chairperson Diantha McKeel.

Mr. Hefty stated that the meeting was being conducted via the Zoom virtual platform due to the ongoing COVID-19 pandemic and the Delta variant that is still spreading. It is pursuant to the state of emergency locally declared by Albemarle County in their government ordinance which is still in effect and is the locality where the jail is physically located.

Mrs. McKeel introduced the newest Jail Board Member, Ms. Lisa Draine, City of Charlottesville citizen representative.

Mrs. McKeel announced all members present:

Ms. Lisa Drain – City of Charlottesville Citizen Rep.
Mr. Steven Carter – Nelson County Executive

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Sheriff David Hill – Nelson County Sheriff

Mrs. Cyndra Van Clief - Albemarle County Citizen Rep.

Mr. Doug Walker – Albemarle County Deputy Executive

Mr. Jay James - Joint Citizen Representative

Sheriff Chan Bryant – Albemarle County Sheriff

Mayor Nikuyah Walker – City of Charlottesville

Sheriff James Brown – City of Charlottesville Sheriff

Mrs. Ashley Reynolds Marshall – Deputy City Manager for Racial Equity, Diversity and Inclusion.

Diantha McKeel – Albemarle County Board of Supervisors

Ms. McKeel asked for a motion to adopt the meeting agenda.

Mr. Walker made a motion to adopt the meeting agenda. Mrs. Marshall seconded the motion. The motion carried.

Ms. McKeel asked for a motion to adopt the consent agenda.

Mr. Walker made a motion to adopt the meeting agenda. Mr. James seconded the motion. Mayor Walker abstained. The motion carried.

Matters from the Public:

There were no matters from the public.

Matters from Brendan Hefty, ACRJA Attorney:

Colonel Kumer asked Mr. Hefty if there had been any opinions or updates on the new law that was signed to go into effect in July of 2022 regarding good time for state-responsible inmates. Mr. Hefty advised that he did not have any updates but he will follow up and get back to the board. Ms. McKeel asked for additional information regarding the decision. Colonel Kumer stated that there was a new law signed into effect that all state-responsible inmates will now be eligible for essentially a 50% time reduction, retroactive to July 1. We believe it will have an impact on this jail's population if it goes as planned. Currently 1 out of 5 of our inmates are state-responsible, and if this law goes into effect, the majority of their sentence could be retroactively almost cut in half. There are some caveats to that but it will have an impact on our population.

Matters from the ACRJA Board Members:

Ms. Draine requested information regarding what inmates can access with the tablets and what they are charged. Colonel Kumer advised that he would be getting back to her regarding a list

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of the actual charges. He further stated that inmates have access to movies, books, and video visitation. The tablets can also be used as a phone. Ms. Draine asked if the jail still allowed actual books. Colonel Kumer advised that the jail does still offer access to books on the book cart.

Matters from the Business Manager:

Colonel Kumer advised in Mr. Brill's absence he has been working with jail staff in addition to Ann Shawver who is a Certified Public Accountant who has been hired on a part time basis to help with the transition and has agreed to stay on with us through the audit and to help out in Mr. Brills absence. The audit is currently ongoing but we are on track. There are no issues to date but the audit won't be finalized until December. The results will be presented as soon as they are available. Colonel Kumer went over the unaudited figures for the board members. Colonel Kumer advised that later in the meeting he would be asking to the board's permission to pay the \$3000 bonus mentioned in a previous meeting to the non-sworn staff who were not included in the compensation board's budget. That would be \$96,000 to pay for approximately 30 staff members and the \$73,000 remaining balance to be transferred to the Capital fund. Mr. Walker asked if the \$134,000 cost associated with breaking apart from the County was a one-time cost. Colonel Kumer advised that it was a one-time cost. That was hardware, software, and project management salaries. Ms. McKeel suggested that if anyone had any additional questions related to the budget to contact Colonel Kumer.

Matters from Colonel Martin Kumer, Superintendent:

Hazardous Duty Bonus - Colonel Kumer advised the board that he'd planned on using this year's vacancy savings to fund the hazardous duty bonus for non-sworn staff. Those staff members could include nurses, food service, teachers, case managers, etc. The Compensation board is not supplying any hazardous duty bonuses for any non-sworn employees. Colonel Kumer expressed that he believes these individuals should receive the hazardous duty bonus. They are also working inside the facility. They work face to face and side by side with our inmate population. They are just as at risk for COVID as anyone else in this building. I would like to fairly compensate those individuals as well. This is not the locality's responsibility. In my opinion, the state should have provided those funds. If we do have the vacancy savings necessary or if the board will allow me to use the positive variance, I would like it to be used to pay this bonus to non-sworn staff members. Mayor Walker stated that she would not want employees who are underpaid and stressed out not to receive a bonus due to the board not making a decision. Ms. McKeel stated that she is not comfortable with some folks getting it now and others having to wait. Sheriff Hill asked if this could be considered partial treatment if these individuals are having contact with the inmates. Mr. Hefty stated that many localities are facing the same issue of how to fund beyond what the comp board funded. It is up to the jail to decide what they want to do. Mr. Carter stated that his board was facing the same issue. They

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decided to pay everyone in law enforcement the \$3000 bonus but the positions that were not law enforcement were not granted that bonus. After further discussion amongst the board, Mr. Carter asked Colonel Kumer if he had the vacancy savings to pay for the non-sworn staff members. Colonel Kumer stated that he is confident that he has the vacancy savings to pay for this. Mr. Carter then stated that there is no reason to wait another month. Mr. Walker stated that he is inclined to support the bonus whether it is at this meeting or the next. Colonel Kumer stated that he wanted to give the board the option to choose which funding stream was to be used. Obviously, if the overage is being used, we would have to wait for the audit results. My initial proposal did include using current vacancy savings to pay this bonus. Ms. McKeel asked Mr. Hefty what is needed to make this happen. Mr. Hefty advised the board that a motion to approve that funding would be needed. Mr. James made a motion to accept the Superintendent's recommendation to use vacancy savings to provide hazardous pay bonuses to all positions funded and those not funded by the comp board. Sheriff Brown seconded the motion. The motion carried.

COVID update – We've had our first outbreak since last year this time. At one time, we had 16 positive incarcerated individuals. We also had 4 staff members who were positive. There were no significant complications of any kind. The symptoms, if any, were very mild and we housed those symptomatic inmates in medical. We quarantined all positives away from the general population. Other areas that may have been exposed were locked down as well. We did not move people in and out to reduce the exposure limit. We locked down the entire facility. We notified the courts to use video court as opposed to transporting inmates to court. We were able to keep it contained.

Renovation and Capacity Update – Colonel Kumer advised that nothing has changed. We did present before the City Council and will be presenting before Albemarle County on October 20, 2021. We are also scheduled to present to Nelson County in early November. The same recommendations are coming in with regards to the increase in bed capacity. The community that we have heard from is opposed to adding any additional beds. However, we have explained that this is a study. The results will be presented to the board, and sometime in the future, the board will make a determination as to how much of the recommendation they are going to approve or not.

Market and Compression Study – As mentioned to the board last meeting, I would like to do a market/compression study this year. We did raise some starting salaries this year. Other agencies did as well. We have lost 4 or 5 individuals to Deputy Sheriff's departments who are paid more than we are. I do not have a contract today to present to the board but we are pursuing one. We have received 3 bids that range from \$6,000 to \$23,000. We will bring this to the board in November.

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Closed Session: Mr. Hefty asked the board to consider a motion to convene in closed session pursuant to Virginia Code section 2.2-3711A1 for the discussion of a personnel matter involving the performance of the Superintendent of the jail.

Mr. Walker made the motion. Sheriff Hill seconded the motion. Roll Call was as follows:

Mr. Carter	Yes
Sheriff Hill	Yes
Mrs. Van Clief	Yes
Mr. Walker	Yes
Mr. James	Yes
Sheriff Bryant	Yes
Mayor Walker	Yes
Sheriff Brown	Yes
Mrs. Marshall	Yes
Ms. Draine	Yes
Ms. McKeel	Yes

The meeting continued in closed session.

Mr. Hefty stated that the board would need to make a certification by roll call vote that only the matter identified in the motion to convene in closed session and lawfully permitted to be discussed further was discussed, heard or considered in the closed session that just concluded.

Roll call was as follows:

Mr. Carter	Yes
Sheriff Hill	Yes
Mrs. Van Clief	Yes
Mr. Walker	Yes
Mr. James	Yes
Sheriff Bryant	Yes
Mayor Walker	Yes
Sheriff Brown	Yes
Ms. Draine	Yes
Ms. McKeel	Yes

Mrs. Marshall had to leave the closed session at 1:30 pm.

The meeting adjourned at 1:45 pm.

DRAFT

CONSENT/AGENDA

PERSONNEL/NEW HIRES:

Kerri Helsley	RN	11/08/2021
Wendy Crenshaw	Food Services Supervisor	11/15/2021
Gregory Mandy	Classification Case Manager	11/15/2021
Israel Gallihugh	Corrections Officer	11/22/2021
Zachary Clark	Corrections Officer	11/22/2021
Randolph McDaniel	Corrections Officer	11/29/2021
Kerrigan Williams	Corrections Officer	11/29/2021

Lids Reconciliation (State Bonus Payment Breakdown) and Final Out of Compliance Figures

	11/29/2021	10/9/2021	9/1/2021	8/7/2021
Total number of inmates the jail received a \$8.00 bonus payment	97	118	119	130
The number of inmates who have been released or transferred	15	36	31	47
The number of inmates participating in jail sponsored programs*	6	5	4	1
The number of inmates with less than 60 days until their scheduled release**	0	0	0	0
The number of inmates who are being held as courtesies for other jurisdictions.	0	0	0	0
Total number of state sentenced ACRJ inmates who are eligible for intake	76	77	84	82
Percentage of State Responsible inmates compared to jail's total inmate population	21.65	21.44	22.58	21.07

*These are state sentenced inmates who are not transferred to DOC because they are participating in jail sponsored

programs such as Work Release, Home Electronic Monitoring, McGuffey Arts, Culinary Arts and the Road Crew.

**The DOC will not accept inmates with less than 60 days to serve.

(1) This number represents 21.65% of the jail's population (351) as of 1:10 pm on Friday, Dec. 3, 2021

(2) This number represents 21.44% of the jail's population (359) as of 9:06 am on Wed. October 6, 2021

(3) This number represents 22.58% of the jail's population (372) as of 11:43 am on Wed. Sept. 1, 2021

(4) This number represents 21.07% of the jail's population (389) as of 9:34 am on Sat. August 7, 2021

The primary driver for the sharp increase in the State Responsible population is the closure of DOC facilities around the state. This greatly reduced the number of beds available for the intake of state responsible inmates from local jails. In addition there has been an ever increasing backlog of state responsible inmates in local jails all across the state. Last year the DOC instituted a policy to focus on receiving inmates with more than two years to serve as opposed to one year.

ICWFP STATS 2021

Departments	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Hours
ALBEMARLE COUNTY			39.45	27.3				37.5					
VDOT			92	17.15									
PROGRAM TOTALS			131.45	44.45				37.5					
DOLLAR CREDITS			\$953.01	\$322.26				\$271.88					

Special Management Housing at ACRJ

During the month of November 2021, special management housing stats are as follows:

- 23 inmates were assigned to Administrative Segregation
- 3 inmates were assigned to General Detention
- 40 inmates were assigned to Medical Segregation
- 33 inmates were assigned to Pre-Hearing or Disciplinary Detention

ALBEMARLE-CHARLOTTESVILLE REGIONAL JAIL AUTHORITY

EXECUTIVE SUMMARY

<u>AGENDA TITLE:</u> HEI Update	<u>AGENDA DATE:</u> December 2021	<u>ITEM NUMBER:</u>
<u>SUBJECT/PROPOSAL/REQUEST:</u>	<u>FORMAL AGENDA:</u>	
<u>STAFF CONTACTS:</u> Martin Kumer, Superintendent Sgt. Cindy Jo Gibbons	<u>ACTION:</u> no	<u>INFORMATION:</u>
	<u>CONSENT AGENDA:</u>	
	<u>ACTION:</u> yes	<u>INFORMATION:</u> Yes
	<u>ATTACHMENTS:</u>	
	<u>REVIEWED BY:</u> <u>Martin Kumer,</u> <u>Superintendent</u>	

- Total number of inmates placed on HEI: 489
Seven have been removed from the program after being charged with a criminal offense while on the program.
 - 1 for violation of protective order, guilty
 - 1 simple assault / strangulation. The assault was suspended and the strangulation was nolle pros.
 - 1 simple assault, damage/prevent phone line. The assault was suspended and the damaged was nolle pros.
 - 1 possession of firearm, marijuana PWI sell- pending.
 - 1 domestic assault 3rd offence.
 - 1 Domestic Assault Simple.
 - 1 Actual or simulated masturbation in public.Seventy-eight participants have been removed from HEI for violations including the seven charged with a criminal offense.

HEI Participants by Court:

1. Albemarle County Circuit -101
 2. Charlottesville City Circuit-92
 3. Nelson County Circuit-27
 4. Nelson General District-2
 5. Albemarle General District-94
 6. Charlottesville General District-51
 7. Albemarle Juvenile and Domestic Relations-3
 8. Charlottesville Juvenile and Domestic Relations-18
 9. Department of Corrections-4
 10. Combined courts= 29
- Total: 420

Other City / County

1. Waynesboro – 2
 2. Staunton City – 1
 3. Cumberland – 1
 4. Fluvanna – 5
 5. Orange – 2
 6. Buckingham – 5
 7. Greene – 8
 8. Louisa – 6
 9. Sussex -1
- Total: 31
10. Miscellaneous (Hospital etc.) Total: 38

**ALBEMARLE CHARLOTTESVILLE REGIONAL JAIL
ALBEMARLE COUNTY, VIRGINIA
CLASS DESCRIPTION
2021**

CLASS TITLE: DIRECTOR OF FINANCE

GENERAL DESCRIPTION OF CLASS

The purpose of the class is to perform a variety of complex professional, administrative, supervisory and accounting functions involved in maintaining the fiscal records and systems of the Albemarle Charlottesville Regional Jail and Blue Ridge Detention Center, and to perform related work as required. The class plans, organizes and implements programs within major organizational policies, reporting program progress to the Board and to executive-level administration through reports. This position is appointed by the Jail Board Authority and reports directly to the Board.

ESSENTIAL TASKS

The tasks listed below are those that represent the majority of the time spent working in this class. Management may assign additional tasks related to the type of work of the class as necessary.

Plans, organizes and directs all financial programs and activities of the Albemarle Charlottesville Regional Jail (ACRJ) and Blue Ridge Detention Center (BRDC), including but not limited to general accounting, accounts payable and receivable, payroll, budgeting, procurement, inmate account management, financial reporting; oversees human resources functions as assigned.

Supervises subordinate staff; supervisory duties include instructing; assigning, reviewing and planning work of others; maintaining standards; coordinating activities; allocating personnel; selecting new employees; acting on employee problems; recommending employee discipline and discharge.

Reviews the work of subordinates for completeness and accuracy; evaluates and makes recommendations as appropriate; offers advice and assistance as needed.

Provides for the adequate training and development of department staff

Performs or assists subordinates with assigned duties; investigates and corrects technical errors.

Serves as the organization's chief financial adviser, providing direct assistance to the management staff in financial matters and regarding various special projects

Keeps Superintendents and members of the ACRJ and BRJD boards abreast of the financial condition of the two authorities

Prepares the necessary financial records, reports, policies, procedures and coordinates the audit for both the ACRJ and BRJD authorities; prepares reports as required.

Establishes and maintains internal control procedures, and ensures compliance with recognized accounting and reporting methods.

Develops, analyzes and interprets statistical and accounting information in the evaluation of the fiscal soundness and operating effectiveness of the ACRJ and BRDC.

CLASS TITLE: Director of Finance

Coordinates the preparation and administration of ACRJ and BRDC annual budgets; reviews budgets periodically to analyze trends affecting budget needs; monitors revenues and expenditures and performs appropriate cost control activities.

Directs accounting activities, including the daily posting and reconciliation of ledgers and accounts

Oversee the preparation of the customer billings with accounts receivable clerk

Reviews all major contracts for ACRJ with the Purchasing Agent

Prepares and submits request reports for per diem increases to the U.S. Marshal's Office.

State Compensation Board Report is completed by the Director of Human as it coincides with payroll. DOF ensures accuracy after completed to verify the receiving of the funds deposited in operations accounts

Coordinates assigned activities and functions with those of member jurisdictions' finance departments and other agencies as appropriate.

Receives and responds to inquiries, concerns, complaints and requests for assistance in areas of responsibility; presents financial information to external groups as required.

Attends training, conferences, seminars, etc., appropriate to enhance job knowledge and skills

INVOLVEMENT WITH DATA, PEOPLE, AND THINGS

DATA INVOLVEMENT:

Requires synthesizing or integrating analysis of data or information to discover facts or develop knowledge or interpretations; changes policies, procedures or methodologies based on new facts, knowledge or interpretations.

PEOPLE INVOLVEMENT:

Requires supervising and leading others by determining work procedures, assigning duties, maintaining harmonious relations and promoting efficiency

INVOLVEMENT WITH THINGS:

Requires handling or using machines requiring moderate instruction and experience such as computers, and software programs such as word processing, spreadsheets or custom applications

CLASS TITLE: Director of Finance

COGNITIVE REQUIREMENTS

REASONING REQUIREMENTS:

Performs work involving the application of principles of logical thinking to diagnose or define problems, collect data and solve abstract problems with widespread unit or organizational impact.

MATHEMATICAL REQUIREMENTS:

Requires experience in Excel and the ability to apply basic forecasting methods. Knowledge of statistics, applying such functions as frequency distribution, reliability, validity and correlation techniques is beneficial.

LANGUAGE REQUIREMENTS:

Requires reading journals, manuals, and professional publications; speaking informally to groups of co-workers, staff in other organizational agencies, the general public, and people in other organizations; presenting training; composing original reports, training and other written materials, using proper language, punctuation, grammar, and style.

MENTAL REQUIREMENTS:

Requires doing professional-level work requiring the application of principles and practices in a wide range of administrative, technical or managerial methods in the solution of administrative or technical problems; or the coordination of entry-level managerial work; requires general understanding of operating policies and procedures and the ability to apply these to complex administrative problems; requires continuous, close attention for accurate results or frequent exposure to unusual pressures.

VOCATIONAL/EDUCATIONAL AND EXPERIENCE PREPARATION

VOCATIONAL/EDUCATIONAL PREPARATION:

Requires Bachelor's degree in accounting or equivalent education from an accredited four year institution and/or training while on the job

SPECIAL CERTIFICATIONS AND LICENSES:

Experience with Dynamics Great Plains software preferred but not required

Must possess a valid state driver's license

EXPERIENCE REQUIREMENTS:

Experience in accounting, finance and budgeting required with five years or more experience a must

AMERICANS WITH DISABILITIES ACT REQUIREMENTS

PHYSICAL AND DEXTERITY REQUIREMENTS:

Requires sedentary work that involves walking or standing some of the time and involves exerting up to 10 pounds of force on a recurring basis or routine keyboard operations.

CLASS TITLE: Director of Finance

ENVIRONMENTAL HAZARDS:

The job risks exposure to no known environmental hazards.

SENSORY REQUIREMENTS:

The job requires normal visual acuity and field of vision, hearing and speaking abilities, color perception.

JUDGMENTS AND DECISIONS

JUDGMENTS AND DECISIONS:

Decision-making is a significant part of the job, affecting a large segment of the organization and the general public; works in a dynamic environment; responsible to assist in developing policy and practices.

ADA COMPLIANCE

The Albemarle Charlottesville Regional Jail is an Equal Opportunity Employer. ADA requires the Jail Board to provide reasonable accommodations to qualified individuals with disabilities. Prospective and current employees are invited to discuss accommodations.

ALBEMARLE-CHARLOTTESVILLE REGIONAL JAIL AUTHORITY

EXECUTIVE SUMMARY

<u>AGENDA TITLE:</u> COVID Update	<u>AGENDA DATE:</u> December 9, 2021	<u>ITEM NUMBER:</u>
<u>SUBJECT/PROPOSAL/REQUEST:</u>	<u>FORMAL AGENDA:</u>	
<u>STAFF CONTACTS:</u> Martin Kumer, Superintendent Thedra Nichols, FNP, Director of Jail Medical Services	<u>ACTION:</u> yes	<u>INFORMATION:</u>
	<u>CONSENT AGENDA:</u>	
	<u>ACTION:</u> no	<u>INFORMATION:</u> Yes
	<u>ATTACHMENTS:</u>	
	<u>REVIEWED BY:</u> <u>Martin Kumer,</u> <u>Superintendent</u>	

Currently, there are no known active cases of COVID amongst inmates. We have 1 staff member that tested positive recently and is currently quarantining.

The Jail is testing all inmates upon entry into the facility.

The Jail is continuing to screen, quarantine and test all inmates prior to them entering into general population.

Recommendation: Information Only

ALBEMARLE-CHARLOTTESVILLE REGIONAL JAIL AUTHORITY

EXECUTIVE SUMMARY

<u>AGENDA TITLE:</u> Planning and Needs Study Update	<u>AGENDA DATE:</u> December 9, 2021	<u>ITEM NUMBER:</u>
<u>SUBJECT/PROPOSAL/REQUEST:</u>	<u>FORMAL AGENDA:</u> Yes	
<u>STAFF CONTACTS:</u> Martin Kumer, Superintendent	<u>ACTION:</u> NO	<u>INFORMATION:</u> Yes
	<u>CONSENT AGENDA:</u> <u>ACTION:</u>	<u>INFORMATION:</u>
	<u>ATTACHMENTS:</u>	
	<u>REVIEWED BY:</u> <u>Martin Kumer,</u> <u>Superintendent</u>	

BACKGROUND:

Moseley Architects and the Miles Agency have completed three virtual public information and feedback sessions regarding Planning and Needs assessments. The first two sessions were used to gain feedback from the community regarding the Planning Study. The final session detailed the feedback from the first two meetings.

We have presented to the Charlottesville City Council October 4, the Albemarle County Board of Supervisors on October 20 and the Nelson County Board of Supervisors on November 9.

Moseley has also met with local stakeholders regarding the Needs Study and they will present their feedback at the next Board meeting.

Per the schedule established by the Community Based Corrections Plan, CBCP, both studies shall be completed and presented to the State no later than December 31, 2021. **However, this does NOT indicate that the Jail Board has made any decisions about the final project.**

The Jail Board Authority will begin discussing the findings of both studies at their meetings in the first four months of 2022. The Board is required by the CBCP to submit their final resolution no later than May 1, 2022.

Moseley Architects will be presenting the updated Needs and Planning studies at the meeting. The presentation is for information only. No decisions are needed or expected.

Please see the slide deck accompanying the Board Packet for further information.

RECOMMENDATION:

Information only.