

## LETTER OF UNDERSTANDING

This letter of understanding is established on January 25, 2024, between the Albemarle Charlottesville Regional Jail, hereinafter referred to as Jail and the Albemarle County Police Department, hereinafter referred to as the Police Department, to wit:

WHEREAS both agencies are local elements of the criminal justice system of the Commonwealth of Virginia, authorized and duly established. The Albemarle Charlottesville Regional Jail Authority and functions of JAIL are established by the Code of Virginia. The establishment, organization and authority of the Police Department is set forth by the Code of Virginia and the Code of Albemarle County.

WHEREAS both agencies have faithfully served, in harmony and unison, the citizens of Albemarle County with regards to the needs of public safety and the fulfillment of all tasks pertinent to the administration of justice;

A. Be it recognized and accepted for the good of the citizenry the following conditions:

1. The Police Department is the primary law enforcement agency within the jurisdiction of Albemarle County, accountable for official response to, management of, and investigation of criminal incidents, traffic crash incidents, and any other occurrence that disturbs the peace and tranquility of the County or threatens the freedom and liberty of its people therein.
2. Located in Albemarle County, Jail holds pre and post-trial inmates for Albemarle County, the City of Charlottesville and Nelson County.

B. It is agreed upon, recognized and/or understood that:

1. The Police Department will assert and have jurisdiction in responding to complaints of criminal activity that may be received by or reported to members of the Jail.
2. Sworn personnel of the Jail possess the power of arrest and the duty to affect an arrest, under limited circumstances, within one mile of the Jail premises and in direct connection to criminal activity committed at Jail. In the rare event that an arrest is made prior to the arrival of police, the arresting officer will be assisted by police officers in processing of the arrested individual. All sworn officers of Jail will have statutory authority to serve arrest warrants on Jail inmates housed at the Jail facility.

3. In the event of civil unrest, disorder, or other unusual occurrence, to include natural or man-made disasters, members of Jail, upon approval of the Superintendent or their designee will be made available to respond to assist the Police Department in any appropriate capacity as requested by the Chief of Police.
  
4. In the event of a sexual abuse or rape allegation in the Jail or during a Jail transport, as defined by the Prison Rape Elimination Act, the Jail will work with the Police Department to investigate the allegation. The Police Department will be responsible for conducting an investigation into the complaint, collection of evidence and obtaining criminal charges, if applicable. The Jail will be responsible for preserving any evidence and for protecting the crime scene prior to the Police Department's arrival. In addition, the Jail will provide reports and other records that may assist in their investigation of the alleged incident.

This agreement shall be reviewed on an as needed basis by the executive officers of the Police Department and the Jail.

The content of this agreement is subject to revision for just cause or necessity based upon the agreement of all parties concerned.

Executed by the following officials:

  
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JAIL Superintendent (Print)

  
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Albemarle County Chief of Police (Print)

  
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JAIL Superintendent (Signature)

  
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Albemarle County Chief of Police (Signature)

2/26/24  
\_\_\_\_\_  
Date

2/26/24  
\_\_\_\_\_  
Date