

A. Inmate Workforce Criteria

- 1.** The criteria for the Inmate Workforce is as follows:
 - a.** Sentenced to no more than seven years total time.
 - b.** Sentence must be at least thirty days servable time.
 - c.** Priority consideration will be given to locally sentenced inmates.
 - d.** Must agree to release any information pertinent for the evaluation for supervision while on the workforce program.
 - e.** Must agree to abide by all program rules and regulations.
 - f.** Not eligible to apply or be considered for workforce program until they have served their current disciplinary sanction.
 - g.** No federal inmates
 - h.** No registered sex offenders
 - i.** No warrants or detainers
 - j.** Must not have an extensive criminal history.
 - k.** Must not have the following charges:
 - i.** Any sexual-related offenses.
 - ii.** Abduction or kidnapping offenses.
 - iii.** Child related sex crimes.
 - iv.** Violent or brutal crimes.
 - v.** Crime involving the use of a weapon.
 - vi.** Involvement in organized crime.
 - vii.** Escape or attempted escape from an institution or custody.
 - viii.** Crimes showing a history or pattern of assaultive behavior.
 - ix.** Parole violation.
 - x.** Fugitive from justice.
 - xi.** Federal charges.
 - l.** No prior program failure during the current incarceration.
 - i.** Prior program failure during prior incarcerations will be taken into consideration.
- 2.** Any inmate who has been found guilty of one Major Rule Violation or two or more Minor Rule Violations during his/her present confinement will not be eligible for the A-Custody or B-Custody inmate workforce, work release, or HEI for a period of 90 days from the date of the last conviction.
 - a.** Any inmate who is removed from A-Custody or B-Custody inmate workforce, work release, or HEI due to being convicted of a Major Rule Violation or two or more Minor Rule Violations will not be eligible to re-apply for a period of 90 days from the date of the last conviction.
 - b.** The inmate can re-apply, and this would place his/her name back on the specific waiting lists upon submission of the paper or electronic Inmate Request form.

3. Any inmate who has been found guilty of no more than one Minor Rule Violation during his/her present confinement will not be eligible for participation in the A-Custody or B-Custody inmate workforce, work release, or HEI for 60 days from the date of the last conviction.
 - a. The inmate can re-apply, and this would place his/her name back on the specific waiting lists upon submission of the paper or electronic Inmate Request form.
4. All decisions regarding approval, exceptions to the above criteria, and disapprovals made by the superintendent or designee are final.

B. Outside Workforce and Inmate Community Workforce Programs Criteria

1. The criteria for Outside Workforce and Inmate Community Workforce Programs are as follows:
 - a. Outside inmate workers cannot be sentenced to more than two years total time.
 - b. Inmate community work force inmate workers cannot be sentenced to more than three years total time.
 - c. Sentence must be for at least 30 days of servable time left to serve.
 - d. Sentence must be fully resolved by the court.
 - e. Record must be clear of all pending charges, outstanding warrants, and detainers. Inmates bonded on current charges will be handled on a case by case basis.
 - f. Must have the approval of each sentencing court in writing.
 - g. Must agree to abide by all program rules and regulations.
 - h. Must agree to release any information pertinent for the evaluation for supervision while on the inmate workforce program.
 - i. Priority consideration will be given to locally sentenced inmates. Secondary consideration will be given to state sentenced inmates.
 - j. Non-violent offenses will generally be considered over violent offenses.
 - k. No federal inmates.
 - l. Must not have an extensive criminal history.
 - m. Must not be convicted of the following charges:
 - i. Any sexual-related offenses.
 - ii. Abduction or kidnapping offenses.
 - iii. Child related sex crimes.
 - iv. Violent or brutal crimes.
 - v. Crime involving the use of a weapon.
 - vi. Involvement in organized crime.
 - vii. Escape or attempted escape from an institution or custody.
 - viii. Crime for the distribution of any drugs.

- ix. Crime for the distribution of any drugs within the last ten years for inmate community workforce only.
 - x. Crimes showing a history or pattern of assaultive behavior.
 - xi. No domestic assaults within the last five years.
 - xii. No more than two Failures to Appear convictions within the past year.
 - xiii. Parole violation.
 - xiv. Fugitive from justice.
 - xv. Active protective orders will be looked at in a case by case basis.
 - xvi. No federal charges.
 - n. No prior program failure during the current incarceration.
 - i. Prior program failure during prior incarcerations will be taken into consideration.
2. Inmates who have a current history of or are currently taking any psychotropic medications will be reviewed and handled on a case by case basis.
- a. Any inmate who has been found guilty of one Major Rule Violation or two or more Minor Rule Violations during his/her present confinement will not be eligible for the A-Custody or B-Custody inmate workforce, work release, or HEI for a period of 90 days from the date of the last conviction.
 - b. Any inmate who is removed from A-Custody or B-Custody inmate workforce, work release, or HEI due to being convicted of a Major Rule Violation or two or more Minor Rule Violations will not be eligible to re-apply for a period of 90 days from the date of the last conviction.
 - c. The inmate can re-apply, and this would place his/her name back on the specific waiting lists upon submission of the paper or electronic Inmate Request form.
 - i. Any inmate who has been found guilty of no more than one Minor Rule Violation during his/her present confinement will not be eligible for participation in the A-Custody or B-Custody inmate workforce, work release, or HEI for 60 days from the date of the last conviction.
 - d. The inmate can re-apply, and this would place his/her name back on the specific waiting lists upon submission of the paper or electronic Inmate Request form.
3. All decisions regarding approval, overrides, and disapprovals made by the superintendent or designee are final.